

*Jefferson County Mental Health Local Advisory Council
MINUTES*

March 1, 2017

ATTENDANCE:

Commissioner Bob Mullen, Pam Hanna, Shannon Shanholtzer, Kenny Bell, Kathy Rux, Molly Carey, Michelle Cuddy, Barb Reiter, Brooklyn Leary, Millie Armstrong, and Mike Johnson.

I. CALL TO ORDER: *2:02 pm at the Clerk and Recorder's Conference Room.*

II. AGENDA: *The agenda was approved.*

III. MINUTES: *Kathy made a motion to approve the minutes from the February 1, 2017 meeting. Barb seconded the motion. All in favor, motion carried.*

IV. SUBCOMMITTEE REPORTS: *None at this time.*

V. OLD BUSINESS:

- a. Budget and Claims: None at this time.*
- b. Correspondence: None at this time.*
- c. Conflict of Interest Policy: Shannon consulted Brian at MACo to determine if the advisory council would need to have a Conflict of Interest Policy to protect the members. Brian reviewed the by-laws and concluded that it wasn't necessary to have one in place. The email conversation will be kept in the council binder.*

VI. NEW BUSINESS:

- a. ACEs Training Survey: Helena College RN nursing student Jenn Johnson created an online survey regarding ACEs training needs in Jefferson County. Jenn requested comments/improvements from advisory council members, as well as Health Department staff. The survey was sent to healthcare staff and school representatives to gauge the level of interest in an ACEs training. Jenn received twenty-seven responses. The survey and subsequent results will be filed with the minutes and retained in the council binder. The next step will be to select a presentation location and date depending on Melanya Ryan's availability. Bob had some questions about ACEs and Resiliency. Pam and Barb attended a training in Butte on February 28th, so they were able to clarify information.*
- b. Resource Pamphlet: Molly distributed the information that the Health Department put together for their resource pamphlet. She asked council members to email any additions, deletions or corrections to her. Brooklyn will work with one of her teachers and create a tri-fold pamphlet with the information provided.*

VII. PUBLIC COMMENT: *Kenny reported to the council that they needed to consider appointing someone to attend CSAA meetings in case Michelle was unable to be there. Michelle will update the council on CSAA at future meetings during subcommittee reports. Kenny reminded Molly to forward meeting minutes to Andrea Lower after approval. She is also requesting a copy of the By-Laws. May is Mental Health Month.*

VIII. NEXT MEETING: *The next regular meeting has been scheduled for April 5, 2017 at 2:00 pm in the Conference Room of the Clerk and Recorder's Building in Boulder.*

Barb made a motion to adjourn the meeting at 3:02 pm. Pam seconded. All in favor, motion carried.

IX. MEETING EVALUATION

- a. Meeting started on time: Yes*
- b. Meeting ended on time: Yes*

- c. Addressed all items on the agenda: Yes*
- d. Discussed issues and came to decisions: Yes*
- e. Gave everyone opportunity to express themselves: Yes*

Minutes approved by Jefferson County Mental Health Local Advisory Council.

Carol Milner, Council Chair

Date