

CSAA Work Plan 2016-2017

Measurable Actions/Outcomes	Responsible	Goal	Due Date	Status
Assemble a Procedure Manual	Molly, Crystal, Michelle	Maintain infrastructure of CSAA	November 18th meeting	Not completed
Continue discussions and developing action plans to break barriers for transparency between AMDD and Governor's office and CSAA	All CSAA members	Assist in Service Planning	Ongoing	<i>Ongoing</i>
Quick Response Team to be formed for Legislative Session	Tom, Michelle as Legislations Communications Coordinators	To increase channels of voicing the concerns and priorities of BH from local communities to legislators	Ongoing	
Participate in quarterly summit meetings	Executive members	Assist in Service Planning and use to assess gaps	October ? And then quarterly	<i>Summit meetings did not take place until July</i>
Encourage MHOAC participation. Andrea is a member and appointed by CSAA. Encourage each LAC to have someone apply for vacancies.	Mindy to send a list of vacancies to Andrea to send to each LAC representative	Assist in Service Planning	Ongoing Andrea to report quarterly	<i>Andrea reports quarterly</i>
Executive Committee to collect data and/or outcomes from CSAA work plan and local LACs to submit for annual report	Executive Committee	Quality and Outcome Management	Ongoing	<i>finished</i>
		Utilization Management and Review		
Speakers to present at CSAA meetings to inform of programs or services available across the state	Suggestions include: <ol style="list-style-type: none"> 1. Bruce Brensdal, Dept of Commerce (housing) January 2. Smart Program for legislative testimony and how to talk to legislators 3. AMDD – Addictions (February) 4. The Path Home (public housing) 	Discuss priorities and collaborations with AMDD and others discussions about evidenced based programs	Monthly presentation	<i>Ongoing a list is in meeting minutes will have Andrea put into reportable format</i>

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LAC minutes for each county in CSAA to be posted to web site monthly a. Gather attendance # and report each month	County LAC secretaries to send to Andrea on monthly basis	Increase communications channels between counties and LAC	Monthly	<i>Ongoing Andrea reports that they are all there</i>
Website Update Planning Meeting	During December Met Net meeting look at current website details/content and suggest improvements or content	Increase communications with Legislators, County personnel, LAC and counties within CSAA region	December for suggestions and have implemented by February 2017	
Identify CSAA members who can act as a : Quick Response Team; Legislations Communication Coordinator; and join the MH of America Caucus	Quick Response Team: Tom Peluso; Michelle Hill; Cindy Smith; Molly Legislations Communications Coordinator: Tom Peluso MH of America Caucus: Molly	Increase communications with AMDD, the Governor and legislators regarding CSAA and SAA priorities	As needed and will report as called out and participated.	
Congress Agenda	Executive team with input from all members	Service Planning and Prioritization	April or May	
<i>Identify CSAA Priorities from 2017 Congress:</i>	CSAA members and those attending Congress	2016 Priorities: <i>Housing-Affordable/Transitional/Dementia Care/Youth Funding Cradle to Grave – Community Driven: Peer Services/Restructuring reimbursement/realign children and adult systems/regional crisis teams Workforce Development-Trauma informed care/working with licensure boards/loan repayment and state incentives</i>	April or May	
Integration of MH and Addictions	LAC, provider and agency reports Presentations from State or other with progress reports to date	Service Planning	Monthly	
Plan year of meetings	All meetings to be held the 4 th Friday of each month. October 2016 meeting is cancelled. November meeting will be held on the 18 th due to holiday and December meeting to be held Met Net on December 16 th .	Maintain Infrastructure of CSAA	Monthly	
Recruit for additional CSAA members to increase consumer	All CSAA members			

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membership				
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