



STATE OF MONTANA
Department Of Administration
State Information Technology Services Division



Thank you for requesting a video conference using the State of Montana's Summit Video Network. Please forward a copy of this document to all participants joining your meeting.

Step 1: Using your Polycom Remote control, while on the Home screen select "place a call" and press the button centered between the arrows.

Calling from a **Polycom VSX, HDX, Group Series, Polycom Real Presence Desktop or Polycom Real Presence Mobile. Within the State of Montana Network.** Using your Polycom please dial [2159996](tel:2159996) and press call. If you are familiar with the global directory in your Polycom system, you are welcome to find the Virtual Meeting Room located in the Polycom global directory and simply press call.

If you are calling using **Lync** please call 9996@video.mt.gov

If you are dialing in using only voice from a **landline or cell phone** dial (406) 449-7478 when prompted for your meeting room I.D. enter [9996#](tel:9996)

If you are calling from **outside the State of Montana Network** using **Polycom VSX, HDX, Group Series or Polycom Real Presence Desktop or Polycom Real Presence Mobile.** Using your Polycom please dial [161.7.29.142##2159996](tel:161.7.29.142##2159996) alternately you can also dial [161.7.29.142](tel:161.7.29.142) when prompted for your conference I.D. enter [9996](tel:9996).



Mitchell Building 125 North Roberts PO Box 200113
Helena, Montana 59620-0113 406.444.2700 | Fax 406.444.2701

