

## CSAA Work Plan 2016-2017

Measurable Actions/Outcomes	Responsible	Goal	Due Date	Status
Review By Laws and recommend changes.	Molly, Crystal, Michelle	<b>Maintain infrastructure of CSAA</b>		<i>Recommendations are to assemble a Procedure Manual in place of revising by laws</i>
Assemble a Procedure Manual	Molly, Crystal, Michelle	<b>Maintain infrastructure of CSAA</b>	November 18th meeting	
Continue discussions and developing action plans to break barriers for transparency between AMDD and Governor's office and CSAA	All CSAA members	<b>Assist in Service Planning</b>	Ongoing	
Participate in quarterly summit meetings	Executive members	<b>Assist in Service Planning and use to assess gaps</b>	October ? And then quarterly	
Encourage MHOAC participation. Andrea is a member and appointed by CSAA. Encourage each LAC to have someone apply for vacancies.	Andrea LAC Mindy to send a list of vacancies to Andrea to send to each LAC representative	<b>Assist in Service Planning</b>	Ongoing Andrea to report quarterly	
		<b>Quality and Outcome Management</b>		
		<b>Utilization Management and Review</b>		
Speakers to present at CSAA meetings to inform of programs or services available across the state	Suggestions include: <ol style="list-style-type: none"> <li>1. Bruce Brensda, Dept of Commerce (housing) January</li> <li>2. Smart Program for legislative testimony and how to talk to legislators (November)</li> <li>3. AMDD – Addictions (February)</li> <li>4. The Path Home (public housing)</li> </ol>	Discuss priorities and collaborations with AMDD and others discussions about evidenced based programs	Monthly presentation	
LAC minutes for each county in CSAA to be posted to web site monthly <ol style="list-style-type: none"> <li>a. Gather attendance # and report each</li> </ol>	County LAC secretaries to send to Andrea on monthly basis	<b>Increase communications channels between counties and LAC</b>	Monthly	

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month				
Website Update Planning Meeting	During December Met Net meeting look at current website details/content and suggest improvements or content	<b>Increase communications with Legislators, County personnel, LAC and counties within CSAA region</b>	December for suggestions and have implemented by February 2017	
Identify CSAA members who can act as a : Quick Response Team; Legislations Communication Coordinator; and join the MH of America Caucus	Quick Response Team: Tom Peluso; Michelle Hill; Cindy Smith; Molly Legislations Communications Coordinator: Tom Peluso MH of America Caucus: Molly	<b>Increase communications with AMDD, the Governor and legislators regarding CSAA and SAA priorities</b>	As needed and will report as called out and participated.	
Congress Agenda	Executive team with input from all members	<b>Service Planning and Prioritization</b>	April or May	
<i>Identify CSAA Priorities from 2017 Congress:</i>	CSAA members and those attending Congress	<b>2016 Priorities:</b> <i>Housing-Affordable/Transitional/Dementia Care/Youth Funding Cradle to Grave – Community Driven: Peer Services/Restructuring reimbursement/realign children and adult systems/regional crisis teams Workforce Development-Trauma informed care/working with licensure boards/loan repayment and state incentives</i>	April or May	
Integration of MH and Addictions	LAC, provider and agency reports Presentations from State or other with progress reports to date	<b>Service Planning</b>	Monthly	
Plan year of meetings	All meetings to be held the 4 <sup>th</sup> Friday of each month. October 2016 meeting is cancelled. November meeting will be held on the 18 <sup>th</sup> due to holiday and December meeting to be held Met Net on December 16 <sup>th</sup> .	<b>Maintain Infrastructure of CSAA</b>	Monthly	
Recruit for additional CSAA members to increase consumer membership	All CSAA members			