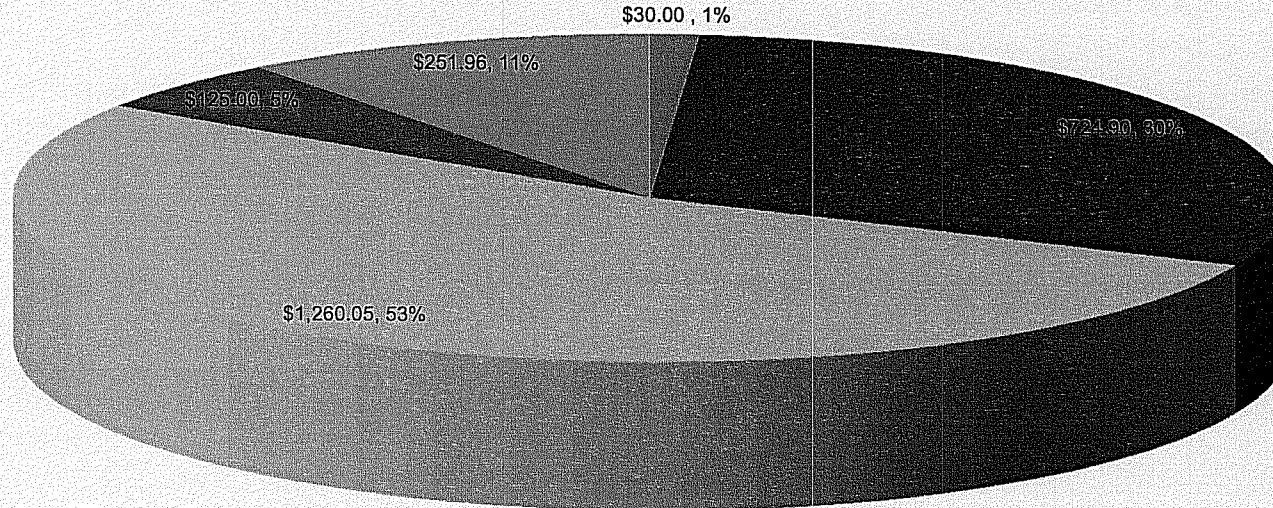


October 24 thru November 5, 2012 Expenses total \$2391.91

- Daycare
- Lodging
- Mileage
- Website
- Meals



PETTY CASH REIMBURSEMENT FORM

(Please fill in shaded areas only. The spreadsheet will calculate for you.)

Petty Cash Account:		CSAA		Date Mailed to A/P:				
Amount of Fund:		\$2,500.00		Dates of	From:	October 23, 2012		
Petty Cash Custodian:		Jodi Daly		Reimb.	To:	11/5/2012		
DATE	CHECK/ VOUCHER NUMBER	TO WHOM PAID OR FROM WHOM RECEIVED	DESCRIPTION OF PURCHASE	COST CENTER	ACCOUNT CODE	AMOUNT PAID	AMOUNT DEPOSITED	BALANCE
Beginning Balance:								\$ 136.76
10/24/2012		WMMHC Deposit					\$ 2,363.24	\$ 2,500.00
								\$ 2,500.00
10/26/2012	5116	Tom Peluso	Beverages for meeting			\$ 11.99		\$ 2,488.01
10/26/2012	5117	Mavis Young Bear	mileage-meals \$52.00			\$ 387.50		\$ 2,100.51
10/26/2012	5118	Cindy Smith	mileage			\$ 220.00		\$ 1,880.51
10/26/2012	5119	WMMHC van travel	mileage			\$ 105.60		\$ 1,774.91
	5120	previously used check in last statement						\$ 1,774.91
10/26/2012	5121	Betsy Garrignes	day care			\$ 30.00		\$ 1,744.91
10/26/2012	5122	Janette Kotecki	mileage			\$ 77.00		\$ 1,667.91
10/26/2012	5123	Brett Linneweber	mileage			\$ 132.00		\$ 1,535.91
10/26/2012	5124	Chili O'Brien's	food			\$ 187.97		\$ 1,347.94
10/26/2012	5125	Center for Mental Health	mileage			\$ 101.75		\$ 1,246.19
10/26/2012	5126	James Gustafson	mileage			\$ 101.20		\$ 1,144.99
10/26/2012	5127	Louise Livingood	mileage			\$ 77.00		\$ 1,067.99
10/26/2012	5128	Sally Miller	mileage			\$ 110.00		\$ 957.99
11/5/2012	5129	Wingate-lodging	lodging					\$ 957.99
		Smith 2/23/2012						\$ 957.99
		Young Bear 5/17/2012				\$ 186.04		\$ 771.95
11/5/2012	5130	Wingate lodging September	Stiffarm, Smith, Young Bear			\$ 359.24		\$ 412.71
11/5/2012	5131	Wingate October lodging	Young Bear and Smith			\$ 179.62		\$ 233.09
11/5/2012	5132	ADL Consulting	website			\$ 125.00		\$ 108.09
								\$ 108.09
								\$ 108.09
								\$ 108.09

TOTAL DISBURSED	\$ 2,391.91
TOTAL DEPOSITED/LOANS REPAID	\$ 2,363.24
ENDING BALANCE	\$ 108.09

AMOUNT OF CASH ON HAND	
BALANCE DUE	\$ 2,391.91
CASHIER'S SIGNATURE:	

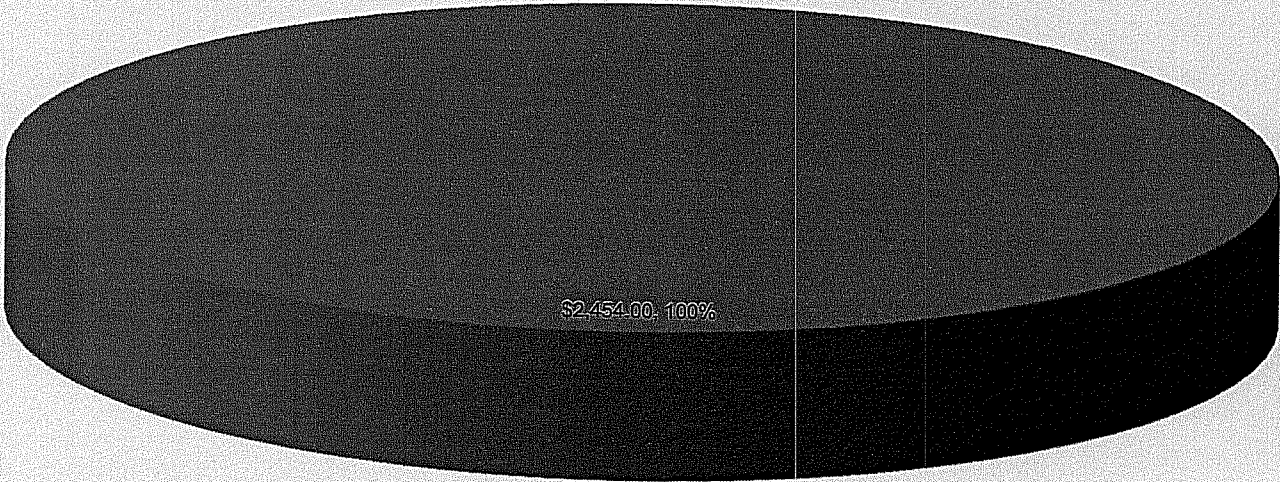
FORMS ATTACHED - PLEASE PLACE AN "x" BY ONE OF THE FOLLOWING:

<input type="checkbox"/>	BANK STATEMENT AND RECONCILIATION
<input type="checkbox"/>	CASH COUNT RECONCILIATION


DIRECTOR'S SIGNATURE:

November 2012 Expenses total \$2454.00

■ LAC



[illegible]

AMOUNT OF CASH ON HAND	\$ 46.00
BALANCE DUE	\$ 2,454.00
CASHIER'S SIGNATURE: 	

Jodi Daly, LEP, C, CMHP

	BANK STATEMENT AND RECONCILIATION
	CASH COUNT RECONCILIATION